USI GUIDE MANUAL

Step 1:

Go to

https://www.usi.gov.au/students/get-ausi and click on "Get Your USI Now "

Get your USI now

Step 2





STUDENT PORTAL

TERMS AND CONDITIONS

IT IS IMPORTANT THAT YOU UNDERSTAND AND AGREE TO THE TERMS AND CONDITIONS BEFORE USING THIS WEBSITE.

The USI website Terms and Conditions define our shared responsibilities in regards to:

- Your personal information and privacy;
- Information security;
- Accessibility.

Education or training providers <u>must not use this portal</u> (Student Portal) to create, view, or update student USIs. Organisations can only operate on behalf of a student through their integrated student management system or via the <u>USI Organisation Portal</u>.

By agreeing to the terms and conditions I acknowledge that giving of false or misleading information is a serious offence.



More information in regards to the USI website terms and conditions can be found here.

Next

<u>Disclaimer</u> <u>Accessibility</u> <u>Privacy</u> <u>Copyright</u> <u>Terms and Conditions</u> <u>Contact us</u>

Times are shown in Australian Eastern Daylight Time (AEDT).

Version: 2024.01.17.1



1 The USI Registry System will be unavailable between 7:00pm and 11:00pm AEDT Thursday 22 February 2024 to allow for enhanced functionality.

You can now link your USI to your myGov account. Linking your USI to myGov means you don't have to login to your USI account when you access it from

Find out more here.

On this page you can:

- 1. Create a USI account (if you don't already have one)
- 2. View your application status
- 3. Login to your USI account
- 4. Retrieve your USI
- 5. Reset your password
- 6. Activate your USI account.

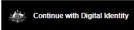
CREATE USI

If you do not have a USI account, you can create one now.

You only need to fill in a few details and have one form of ID to verify who you are. It should only take you about 5 minutes. Please select Create USI.

Create USI

You can create your USI using your Digital Identity. Digital Identity is a safe, secure and convenient way to prove who you are online. myGovID is the Australian Government's Digital Identity app.

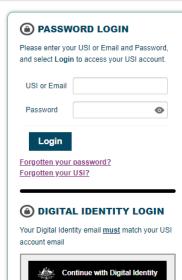


FORGOTTEN USI

If you have forgotten your USI, you can retrieve it in just a few minutes. Please select Forgotten USI to retrieve it. You will need to enter a few details and answer your Check Questions to verify who you are.

If you have not activated your USI account you will need one form of ID to verify who you are.

Forgotten USI



Have you requested help?

View progress of your help request

Digital Identity is a safe, secure and convenient way to prove and reuse your identity online.

Withdraw your help request

Are you waiting for your USI?

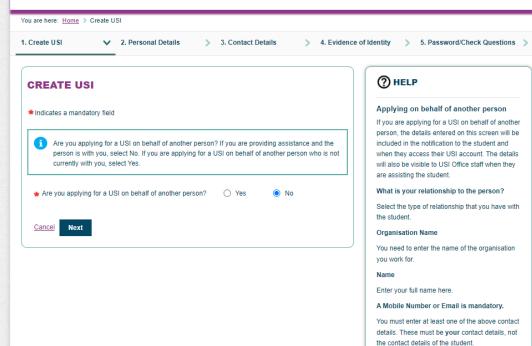




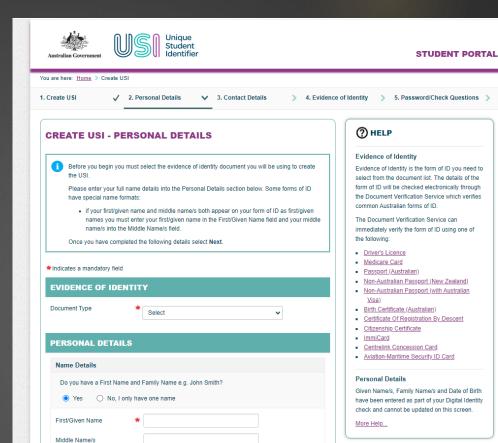
STUDENT PORTAL

We will only use these details to contact you if there is an issue regarding the USI you created

on behalf of another person.



enter personal details, contact details, evidence of identity (passport) and create password & check questions



Once you have received your USI Number ,email studentengagement@iib.edu.au and we will update your USI in our system.



Thank you.

For any further queries please email: studentengagement@iib.edu.au