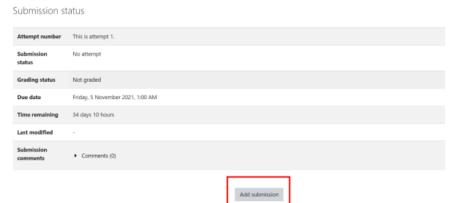


### ASSESSMENT SUBMISSION MANUAL

- Go to assessment submission link
- Click 'Add submission'



### • Upload your files in pdf format, and choose 'Save Changes'

### TEST

Dashboard / My courses / VET / BSB40215 Certificate IV in Business (TBA) / TEST / General / test assessment 2 / Edit submission

### test assessment 2

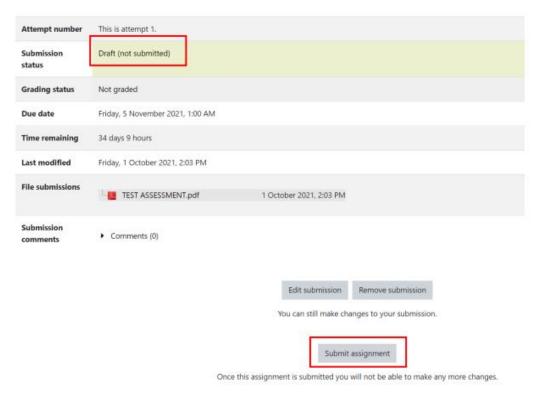
File submissions



### STEP 1

- Your assessment has now been recorded as draft. You have not submitted your assessment yet. You can still make changes on your assessment and files.
- To submit the assessment, click 'Submit assignment'

Submission status



### STEP 2

### • On the next page, tick the box and click 'Continue'

### TEST

Dashboard / My courses / VET / BSB40215 Certificate IV in Business (TBA) / TEST / General / test assessment 2 / Confirm submission

test assessment 2	
Confirm submission	This submission is my own work, except where I have acknowledged the use of the works of other people. Are you sure you want to submit your work for grading? You will not be able to make any more changes. Continue Cancel
There are required fields in this form marked ${f 0}$ .	
- Test Assessment Submission	Jump to

- Your assessment must have been submitted now. If you receive an error message, click continue.
- To understand whether your assessment has been successfully submitted, check the assessment submission page again. Submission status must be 'Submitted for grading'

### TEST

Dashboard / My courses / VET / BSB40215 Certificate IV in Business (TBA) / TEST / General / Test Assessment Submission

Test Assessment Submission

Submission status

Attempt number	This is attempt 4.	
Submission status	Submitted for grading	
Grading status	Not graded	
Due date	Friday, 17 September 2021, 12:00 AM	
Extension due date	Saturday, 30 October 2021, 7:01 PM	
Time remaining	29 days 2 hours	
Last modified	Friday, 1 October 2021, 3:23 PM	
File submissions	TEST ASSESSMENT.pdf	1 October 2021, 3:23 PM

## STEP 3



INSTITUTE OF INTELLECT BLENDING RTO No. 41282 CRICOS No. 0352

# Thank you

For any further queries ,please email student services at: studentengagement@iib.edu.au