

Microsoft Teams Login Manual

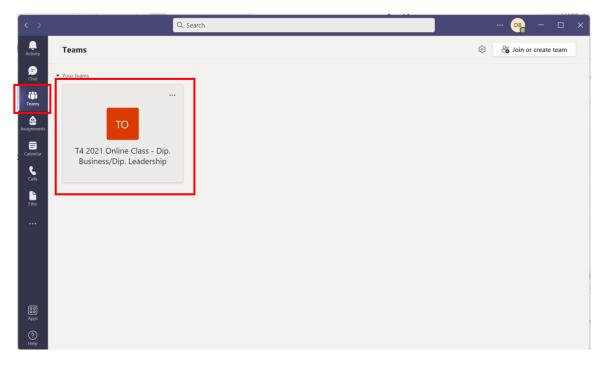
• If you do not have the application on your PC or mobile phone, download the Microsoft Teams application from the following link:

https://www.microsoft.com/en-au/microsoft-teams/download-app

• Install the application, and login Microsoft Teams with your **College** email address (yourname@stud.iib.edu.au)

Back Next Sign in with another account Sign in	Microsoft Sign in selfstudy1@iib.edu.au × No account? Create onel Cant access your account?	Microsoft selfstudy1@iib.edu.au Enter password Password
🔍 Sign-in options	Back Next	Sign in with another account

• To join online class, go to '**Teams'** and select the team created for the term.



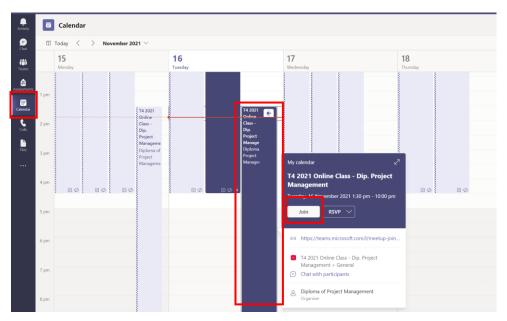
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• Choose the correct meeting for your class and select **Join**. Check the meeting details to ensure that you login the correct class.

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	Join Advanced Diploma of Business 7/10 10:54 pm Dear students This email includes the link is for online classes for Term 4 2021 for Advanced Diploma of Business students. In these class, the following unit will be delivered:	L
	See more T4 2021 Online Class (Tuesday and Thursday) - Adv. Dip. Business Occurs every Tue and Thu @8:00 am until 17/12/2021	
	Meeting details	
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- You can also join the meeting from your calendar.
- Go to **Calendar** from the left menu. Find the meeting on your calendar, click on it and choose **Join**. Make sure that you join the correct meeting organised by your trainer.



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