



INSTITUTE OF  
INTELLECT BLENDING

2021/22



**BUSINESS**



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# LIFE IN SYDNEY



**SIGHTSEEING**



**NATURE**



**BEAUTIFUL WEATHER**



**BIG CITY OPPORTUNITIES**



**CULTURAL DIVERSITY**



**INTERNATIONAL STUDENTS' ENVIRONMENT**



**WORK OPPORTUNITIES**





# WHY IIB?

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IIB is not a large college and so has the ability to focus its efforts on looking after the smaller student cohorts that we enrol. Our programs have been selected to allow us to serve students and to enable learning to occur in a more relaxed, close-knit environment.

Our staff is experienced, down to earth professionals and we hope that our candid approach about study expectations will appeal to you as a genuine student wishing to learn and, hopefully, achieve success in this wonderful journey of knowledge.



**CONVENIENT LOCATION**



**STAFF CAPABILITIES**



**INDUSTRY ENGAGEMENT**



**STUDENT CENTRIC TEACHING**



**LEARNING ENVIRONMENT**



**Innovation. Inspiration. Brilliance.**



## ADMISSION REQUIREMENTS\*

- Must be at Least age of 18.
- Completed a minimum of Australian Year 12 satisfactorily or equivalent.
- Successful completion of General English at Upper Intermediate level or equivalent.
- Successful completion of an Australian AQF qualification at least to Certificate IV level (AQF Level 4) or higher/ Certificate IV level (AQF Level 5) or higher for Advance Diploma of Business

Evidence of English language proficiency must be provided and includes:

- A higher-level qualification completed through English in the applicant's home country

Scores in the following English language proficiency tests:

- an IELTS examination result of 5.5 (in each band score) or higher completed within the two years preceding the date of application
- a Pearson Academic overall score of result of 42-49
- TOEFL 46-59 (Internet based)
- Successful completion of a General English course from an approved ELICOS provider at Upper-Intermediate level or higher (CEFR = B2)

Students unable to provide any of the above evidence of English proficiency must complete IIB's in-house Placement Test prior to enrolment to confirm that they hold the required LLN skills.

\*for additional information please contact the institute

## BSB50215 DIPLOMA OF BUSINESS

The BSB50215 Diploma of Business prepares you for a professional career you are passionate about, as well as further study in business areas. Whether you have your eye on a particular job in a business or want to start your own, or further your education, the Diploma will help achieve your goals.

The knowledge, skills and the qualification you will gain through the course are a ticket to rise all the way to the top. Get qualified and excel in your career.

CRICOS Course Code: 092941D

## BSB60215 ADVANCED DIPLOMA OF BUSINESS

The BSB60215 Advanced Diploma of Business reflects the role of individuals with significant experience in a senior administrative role who are seeking to develop expertise across a wider range of business functions. The qualification is suited to individuals who possess significant theoretical business skills and knowledge and wish to consolidate and build pathways to further educational or employment opportunities.

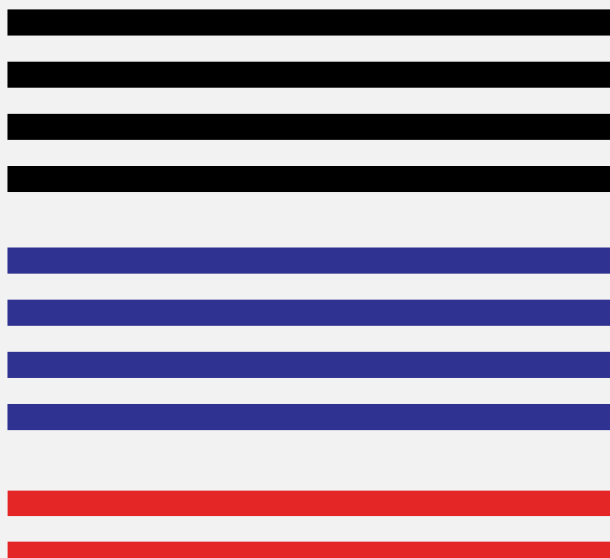
This qualification has been designed by industry professionals and will teach you a broad range of general business skills in managing meetings and people, leading projects and understanding customer service and human resources. Obtain relevant knowledge you need to support in an entrepreneurial start-up and ensure you are equipped with the skills sought-after by employers.

This course is for people desiring to work or develop their skills in a wide range of administrative and/or supervisory positions within small, medium or large organizations in a broad range of industries

CRICOS Course Code: 092947J

## PROGRAM DELIVERY AND ASSESSMENT METHODS

The course is delivered over a duration of 12 months which is organised over a four 10-week term framework. There are face-to-face formal teaching amounting to twenty hours per week with simulated workplace activities ( role-plays, oral presentations, conducting meetings, obtaining feedback from workplace etc.) to assess the required performance criteria and is supported by online learning resources (lecture slides, full learner resources, supplementary videos and online reading resources, additional relevant references, webinars as well as a weekly discussion session) aid a learner's volume of learning for each unit of competency.



Qualification	Competency	Unit	Tuition fee/ Duration
BSB50215 <b>Diploma of Business</b>	Human Resources	BSBHRM506 Manage recruitment, selection and induction processes BSBHRM513 Manage workforce planning	<b>\$8,000 per course</b> 4 terms/52 weeks (12 weeks of break included)
	Business Management and Administration	BSBMGT502 Manage people performance BSBRSK501 Manage risk BSBPMG522 Undertake project work BSBADM502 Manage meetings	
	Marketing	BSBCUS501 Manage quality customer service	
	Personal	BSBWOR501 Manage personal work priorities and professional development	
Possible Employment outcome	Executive Officer, Project Consultant, Administrator, Corporate Services Manager, Legal Practice Manager, Business Development Manager, Project Coordinator, Business Sales Team Leader		

BSB60215 <b>Advanced Diploma of Business</b>	Marketing and Advertising	BSBADV602 Develop an advertising campaign BSBMKG608 Develop organizational marketing BSBMKG609 Develop a marketing plan	<b>\$8,000 per course</b> 4 terms/52 weeks (12 weeks of break included)
	Human Resources	BSBINN601 Lead and manage organizational change BSBMGT615 Contribute to organization development BSBHRM602 - Manage human resources strategic planning	
	Business and Management	BSBMGT617 Develop and implement a business plan BSBSUS501 Develop workplace policy and procedure for sustainability	
Possible Employment outcome	Business Analyst, Business Manager, Administrator, Senior Executive, Business Development Director		

**INTAKES TABLE**


Year	Term 1		Term 2		Term 3		Term 4	
	Primary	Mid term	Primary	Mid term	Primary	Mid term	Primary	Mid term
2021	01 Feb	08 Mar	03 May	Superseded to BSB50120 Diploma of Business Superseded to BSB60120 Advance Diploma of Business				



 1300378 839 (1300eSTUDY)

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**WECHAT**

IIBAdmin



 **FACEBOOK**

Institute-of-Intellect-Blending

 **YOUTUBE**

Institute of Intellect Blending

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