

INSTITUTE OF
INTELLECT BLENDING

2019/20



BUSINESS



LIFE IN SYDNEY



BEAUTIFUL WEATHER



SIGHTSEEING



NATURE



BIG CITY
OPPORTUNITIES



CULTURAL DIVERSITY



WORK
OPPORTUNITIES



INTERNATIONAL
STUDENTS'
ENVIRONMENT



WHY IIB?

IIB is not a large college and so has the ability to focus its efforts on looking after the smaller student cohorts that we enrol. Our programs have been selected to allow us to serve students and to enable learning to occur in a more relaxed, close-knit environment.

Our staff is experienced, down to earth professionals and we hope that our candid approach about study expectations will appeal to you as a genuine student wishing to learn and, hopefully, achieve success in this wonderful journey of knowledge.



CONVENIENT LOCATION



STAFF CAPABILITIES



INDUSTRY ENGAGEMENT



STUDENT CENTRIC TEACHING



LEARNING ENVIRONMENT



Innovation. Inspiration. Brilliance.



BSB50215 DIPLOMA OF BUSINESS

The BSB50215 Diploma of Business prepares you for a professional career you are passionate about, as well as further study in business areas. Whether you have your eye on a particular job in a business or want to start your own, or further your education, the Diploma will help achieve your goals.

The knowledge, skills and the qualification you will gain through the course are a ticket to rise all the way to the top. Get qualified and excel in your career.

CRICOS Course Code: 092941D
Course Level: AQF5

BSB60215 ADVANCED DIPLOMA OF BUSINESS

The BSB60215 Advanced Diploma of Business reflects the role of individuals with significant experience in a senior administrative role who are seeking to develop expertise across a wider range of business functions. The qualification is suited to individuals who possess significant theoretical business skills and knowledge and wish to consolidate and build pathways to further educational or employment opportunities.

This qualification has been designed by industry professionals and will teach you a broad range of general business skills in managing meetings and people, leading projects and understanding customer service and human resources. Obtain relevant knowledge you need to support in an entrepreneurial start-up and ensure you are equipped with the skills sought-after by employers. This course is for people desiring to work or develop their skills in a wide range of administrative and/or supervisory positions within small, medium or large organizations in a broad range of industries

CRICOS Course Code: 092947J
Course Level: AQF6

ADMISSION REQUIREMENTS*

BSB50215 Diploma of Business
IELTS 5.5
Successful completion of Australian Year 12 or equivalent

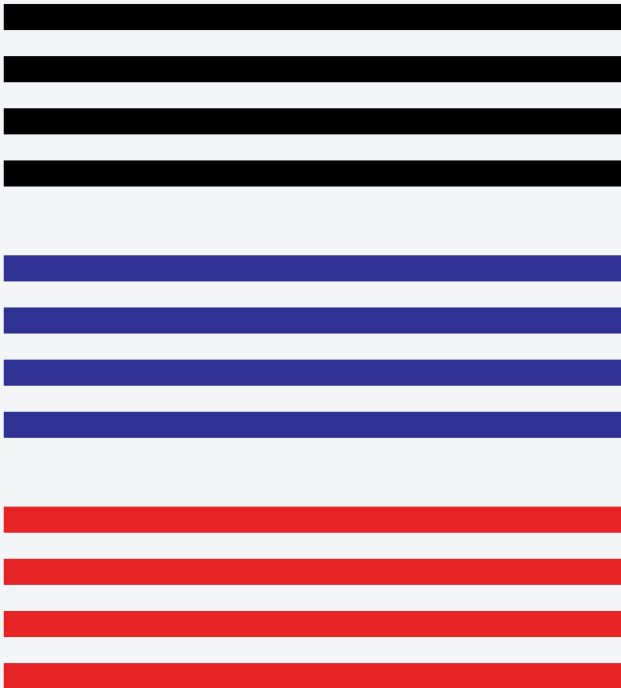
BSB60215 Advanced Diploma of Business
IELTS 5.5
Successful completion of AQF level 5 or higher business related qualification
*for additional entry requirements please contact the institute

OTHER FEES

- Enrolment fee \$200
- Material fee \$50 per term

**PROGRAM DELIVERY
AND ASSESSMENT METHODS**

The course is delivered over a duration of 12 months which is organised over a four 10-week term framework. There are face-to-face formal teaching amounting to twenty hours per week with simulated workplace activities (role-plays, oral presentations, conducting meetings, obtaining feedback from workplace etc) to assess the required performance criteria and is supported by online learning resources (lecture slides, full learner resources, supplementary videos and online reading resources, additional relevant references, webinars as well as a weekly discussion session) aid a learner's volume of learning for each unit of competency.



Qualification	Competency	Unit	Tuition fee/ Duration
BSB50215 Diploma of Business	Human Resources	BSBHRM506 Manage recruitment, selection and induction processes BSBHRM513 Manage workforce planning	\$1500 per term 4 terms 12 months (12 weeks of break included)
	Business Management and Administration	BSBMGT502 Manage people performance BSBRSK501 Manage risk BSBPMG522 Undertake project work BSBADM502 Manage meetings	
	Marketing	BSBCUS501 Manage quality customer service	
	Personal Development	BSBWOR501 Manage personal work priorities and professional development	
Possible Employment outcome	Executive Officer, Project Consultant, Administrator, Corporate Services Manager, Legal Practice Manager, Business Development Manager, Project Coordinator, Business Sales Team Leader		

BSB60215 Advanced Diploma of Business	Marketing and Advertising	BSBADV602 Develop an advertising campaign BSBMKG608 Develop organizational marketing objectives BSBMKG609 Develop a marketing plan	\$1500 per term 4 terms 12 months (12 weeks of break included)
	Human Resources	BSBINN601 Lead and manage organizational change BSBMGT615 Contribute to organization development BSBHRM602 - Manage human resources strategic planning	
	Business and Management	BSBMGT617 Develop and implement a business plan BSBSUS501 Develop workplace policy and procedure for sustainability	
Possible Employment outcome	Business Analyst, Business Manager, Administrator, Senior Executive, Business Development Director		


INTAKES TABLE


Year	Term 1		Term 2		Term 3		Term 4	
	Primary	Mid term	Primary	Mid term	Primary	Mid term	Primary	Mid term
2019	18 Feb	25 Mar	06 May	10 Jun	05 Aug	09 Sep	04 Nov	09 Dec
2020	03 Feb	09 Mar	04 May	08 Jun	03 Aug	07 Sep	02 Nov	07 Dec


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 YOUTUBE
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WECHAT
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